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## Manage My Family

The screenshot shows the 'Member Home Page' for the Kingsgate Skating Club. The browser address bar shows the URL: [comp.entryeeze.com/Membership/Members/MemberHome.aspx](http://comp.entryeeze.com/Membership/Members/MemberHome.aspx). The page features a navigation menu with options: Manage My Family, Apply / Renew, My Calendar, Volunteer, Donations, Contract Ice, and Financials. A 'Start / Checkout' button is also visible. The main content area is divided into 'Family Members' and 'Personal Information' sections. The 'Family Members' section shows a profile for 'Jane Doe' and an 'Add new family member...' button. The 'Personal Information' section includes fields for First Name (Jane), Last Name (Doe), Date of Birth (January 1, 1980), Gender (Female), and USFS #. A red-bordered box contains instructions for parents/guardians of minor skaters.

Use this tab to:

- View or update member **profile**
- Add **NEW** member **profile**

View or update member **profile**

Family Members (click to view/modify)

Jane Doe

Add new family member...

Add **NEW** member **profile**

Personal Information

Membership: *(not a member)*  
Expires: *N/A*

First Name: Jane  
Last Name: Doe  
Date of Birth: January 1 1980  
Gender: Female  
USFS # (if applicable): (or enter LTS USA #)

For parent/guardian with **minor** skater(s):

1. If you do not have your profile in your family account, add your profile by clicking the button [Add new family member...](#)
2. When you complete all profiles for your family, you may proceed to step 2 by clicking the tab [Apply / Renew](#)

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Apply / Renew

Use this tab to apply or renew memberships.  
For each member in your family:

1. Select a **Membership Type** from dropdown box
2. Click the blue **Apply** button for a new member or Click the blue **Renew** button for an existing member
3. Repeat for each member in your family

Apply or renew one member at a time

Click to view membership options

Membership Type	Available Options
Jane Doe - select a membership -	Apply Renew Upgrade
Ann Doe - select a membership -	Apply Renew Upgrade

**!** For parent/guardian with **minor** skater(s):

- If you are **NOT** an adult skating member or board member, choose **"Parent/Guardian Contact"** membership type from dropdown box.

For **ALL** adult members:

- After you select your membership type and click Apply or Renew button, you will be asked to answer the question, **"Are you the parent/guardian for your family account?"**

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comp.entryeeze.com/Membership/Members/UpdateQuestions.aspx

You are **applying** for **Parent/Guardian Contact** for **Jane Doe**

We need some additional information from you.  
Please help us by completing this form.

Please note: Fields on this form cannot accept commas. offending fields should be highlighted.

Answer the parent/guardian question.

\* \* \* Are you the parent/guardian for your family account?

Yes  No

<b>New Membership Type</b>	<b>Description</b>
Parent/Guardian Contact	Parent/Guardian contact information for minors.
Basic Skills - Junior	For skaters under 18 years of age in Basic 1-8 or Freeskate 1-6
Basic Skills - Senior	For adult skaters in Basic 1-8 or Freeskate 1-6
Board	For non-skating parents of Junior Members who wish to volunteer for the board.